



## RE-OPENING SAFE PRACTICES & GUIDELINES

ACTION	DESCRIPTION
<b>Home if Ill</b>	<p><b>Participants:</b> If a participant is ill (sneezing, coughing, runny nose, lethargic), please stay home. If participant has a fever, please stay at home. If any of these symptoms are present and you keep your loved one at home, please secure a physician note to return to HIAC. Recommend using Telehealth options.</p> <p>If illness symptoms present while at center, family/caregiver will be contacted immediately to pick up loved one. Participant with illness symptoms will be placed in an isolated/monitored room.</p> <p><b>Staff:</b> Same as above and contact your supervisor immediately. If illness symptoms present while at work, will be sent home. Physician note to return to work required.</p>
<b>Wellness Checks</b>	<p><b>Participants:</b> Temperature check and wellness questions done PRIOR to entering center. If cleared, will place "Day Pass" sticker on shirt. If not, caregiver will be called immediately and participant will be placed in an isolated/monitored room until picked up.</p> <p><b>Staff:</b> Wellness check PRIOR to entering center or physical check at entrance of center.</p>
<b>Hand Hygiene</b>	<p><b>ALL:</b> Use of hand sanitizer PRIOR to entering center at all times. Handwashing/hand sanitizer used frequently by all. Hand sanitizer used in center is at least 65-95%+ alcohol as required.</p> <p><b>Staff:</b> Disposable gloves to be used at all times and disposed/replaced as needed.</p>
<b>Physical Distance</b>	<p>Tables/seating/desks are set at 6 feet distance between ALL individuals to the fullest extent possible.</p> <p>Rest rooms &amp; outdoor areas are marked to manage the 6' distance.</p> <p><b>Staff:</b> Break-room and outdoor break areas are marked to manage 6' distance.</p>
<b>Face Covering</b>	<p><b>Participants:</b> CAREGIVER CHOICE (<i>Exempted from wearing face coverings or masks are persons who have health or medical conditions, trouble breathing, or are otherwise unable to remove the cover without assistance. - Mayor's Rule 4</i>)</p> <p><b>Staff:</b> MANDATORY for all staff. Cloth masks and or disposable surgical masks will be allowed. Disposable masks will be available for staff and or participants as needed.</p>
<b>Surface Cleaning</b>	<p><b>HIAC:</b> Regular cleaning/disinfecting of ALL surfaces and objects touched by participants/staff. Rest-rooms will be wiped down (with disinfectant) after each use.</p> <p><small>(It may be possible that a person can get COVID-19 by <b>touching a surface or object that has the virus on it</b> and then touching their own mouth, nose, or possibly their eyes. This is not thought to be the main way the virus spreads. CDC)</small></p>